

Call to Order

President Robin Smiley called the meeting to order at 1:05 p.m. at the Hillman Branch of the Montmorency County Public Library. Just to note, the February and March meetings were cancelled due to the Covid-19.

Board Members Present (in alphabetical order): Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski and Pat West

Board Member Absent: (in alphabetical order): None

County Commissioner: None

Staff Members Present: Lori Haas - Director

Approval of Agenda

Robin Smiley made the motion to approve the agenda as written, Diane Tokarski seconded. All in favor, motion carried.

Approval of Bills

Pat West made the motion to accept the bills as presented, Mary Burek seconded. All in favor, motion carried.

Minutes of Meeting

There is one correction to be made. On page 1, under Minutes of Meeting, delete Ellen Klein as accepting the December minutes and insert Robin Smiley. Ellen Klein made a motion to accept the minutes with correction as stated, Mary Burek accepted. All in favor, motion carried.

Public Comment

None

Old Business

Robin stated that new Privacy Rules had been published by the Michigan Library Ass., should we amend out by-laws. Lori will check into it.

New Business

Pat West regrettably resigned from the office of secretary but will continue as a trustee of the board. Robin Smiley accepted the resignation and Mary Burek seconded. Diane Tokarski nominated Ellen Klein as the new secretary and Mary Burek seconded. All in favor, motion carried. Ellen Klein accepted the office of the secretary. Ellen's office of Vice President is to be replaced. Pat West made a motion to nominate Diane Tokarski as the new Vice President, Ellen Klein seconded. All in favor, motion carried. Diane Tokarski accepted the office of Vice President

The Librarians Reports:

Tina from Hillman reports:

Good afternoon. Things have been quiet here in Hillman. We have passed out our weekly activities. The kids seemed to enjoy the leprechaun traps. The adult craft for the week of 4/5 is slow to go (which is crazy for us). It seems that we have lost some of the patrons that were stopping in for activities. I am fearful for what this limited visitation (present & the past year) is doing to the library. We had such a good patron relationship; I just hope that it recovers when/if we ever get back to normal. We have preparing for SRP, trying to do some spring cleaning and ready to clean the front garden. Our sign was damaged by the winds, but has been repaired and

looks great! The hot water is still medium brown to black. Feel free to check it out. The wind has also torn off some the soffit on the gable of the west end of the building. Gideon was contact about repairs. I am looking forward to spring, summer patrons & hopefully children returning to the library. Stay Well!! Have a great day!
Tina Mulka

Wendy from Lewiston reports:

For April –

March was quiet. With that being said, I started spring cleaning and washed a few windows. Nicole and I are still working on labels and computer corrections (never ending job lol). Our SRP is coming in and we have been working on getting all kits put together. We only had one family turn in their picture for their leprechaun trap. Brooke and Hailey Winkleman were the big winners.

Curbside 59

Phone calls 82

Fax 18

Laptop checkouts 3

WIFI 15

Copies 25

New Cards 2

Grab and Go 42

Scans 2

Computer Lab 16

Picasso 30

Space Lesson 18

As of March 1st I had a total of 537 materials go out.

For March –

Our Polar Bear club was a great success. We had 19 winners and I gave away a the rest of the Prizes to deserving Adults, so in total I gave out 30 bags. Everyone was so happy with the bags!

The book mark stumped a few lol. We came up with another color contest in which you checked out

A book with a color page, The theme was “Who are the people in your Neighborhood. I still only had

4 takers with the same 2 Families. I gave away two back packs loaded with movie, books, puzzle mania, pen, pencils all kinds of stuff.

We are still working on spine labels and weeding at the same time, which is a never ending task. We have been really slow and patiently waiting on our Snowbirds to return.

Curbside 90

Phone calls 12

Fax 17

Laptop checkouts 13

WIFI 34

Copies 55

New Cards 7

Grab and Go 86

Scans 1

Winter Gnome Paint Adult and Children 30

Chinese New Year Family Craft 26

The unbreakable Balloon Experiment 33

For February –

Happy Valentine’s day to all.

All of our craft projects have been doing great! We only had a few left of the wood chuck projects and I we gave away the last one last week.

We only had two Families check out Book/color page for the North Pole Ninja. So both those Families received one and Atlanta was the big winner

With great success, I gave my last ninja to help out their Kids. However January has been a very slow month here. We have been answering more phone calls and placing holds for people, so curbside pickup is doing well. We still have a few of our Patrons that like to come in, as I enjoy them coming in (I'm ready to get back to normal! I miss my Patrons!) Our Laptops are still going out (a lot of the same people). We have also adapted what Tina and Shelia have been doing in regards to keeping a daily tally of what service we provide for the day and I really think this is going to help me out with my reports. Sometimes it's hard to remember everything that happened for the month. We did complete Michigan Authors in The Children section, We had just a few, so I am going to asking the Friends for help with funds to get a few more (I will keep you posted).

We are still keeping ourselves busy with spine labels and book donations. Stay Healthy and Safe.

Sheila from Atlanta reports –

Quite a bit has been happening since the last board meeting in January. In large part, I think our change in numbers is a direct result of opening up to more patrons and the reopening of the inside computer labs. Our circulation in Atlanta has increased by almost 50% since December. We circulated 731 items during the month of March. Our other stats are as follows:

- 206 Curbside pick-ups (up 46 from December)
- 210 patrons signed in to choose their own materials (up 88 from December)
- 10 laptops were checked out (down 19 but offset by inside computer lab)
- 58 inside computer lab users
- 303 phone calls (up 84)
- 122 patrons needed copies/faxes etc. (up 46 from December)
- 3 notarizations
- 12 new library cards
- 27 items cataloged and added to our collections (down 19 items from December)

We offered 3 educational/craft projects during the month. For students we had the Ivory Soap Souffle' Experiment and a Space Lesson. For patrons of all ages, we gave out 148 Picasso Acrylic Wooden Coaster Sets. Then for our monthly activity, we had nine families participate in our DIY Leprechaun Trap.

Currently we are offering a wooden pallet sign painting craft for adults, a goody bag from the CFCU for the kids featuring a book, coloring pages, and a couple of prizes, and next week we have an educational kit for the kids on Rocks, Minerals, and Fossils. Our monthly reading challenge is "Travel the World in Books" and if you check out any book that takes you some place new you can put your name in for a basket filled with international snacks.

We have been working on the weekly activities for the Summer Reading Program. Our thanks to Mary for her continued help in assembling the kits! Only two more projects to go and we'll have everything ready.

And last, but not least, all of us here in Atlanta will have our Covid vaccinations completed by the end of the month.

Directors Report

Lori is aware of the continued hot water problem at the Hillman branch and will look into a filter and will submit a sample to the Health Department. She explained that employees have been working reduced hours but will return to normal on May3, 2021. She ordered some new 'yard games' to be distributed to all branches.

They will be able to be checked out for a week at a time. Many grants that Lori applied for have been filled with numerous new items for the libraries. The summer reading program will be starting soon, but again this year there will be no picnic. Lori will put an article in the paper, informing patrons of what is available at the libraries, during this restricted time.

Next Meeting Scheduled

The next meeting is scheduled for May 10, 2021 at the Hillman Branch at 1:00 p.m.

Adjournment.

Mary Burek made a motion to adjourn at 2:22. Robin Smiley seconded. All in favor, motion carried.

Respectfully submitted,

Pat West

Accepted May 17, 2021