

### **Call to Order**

Vice-President Patt Hopkins called the meeting to order at 1:05 p.m. at the Lewiston Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Patt Hopkins, Donna Robillard, Robin Smiley and Pat West

Board Members Absent (in alphabetical order):none

County Commissioner: none

Staff Members Present: Lori Haas —Director,

Others present: Wendy R. , Lewiston Librarian

### **Approval of Agenda**

**Donna Robillard made the motion to approve the agenda Pat West seconded. All in favor, motion carried.**

### **Approval of Bills**

**Donna Robillard made the motion to accept the bills as presented, Pat West seconded. All in favor, motion carried.**

### **Minutes to Meeting**

**Donna Robillard made the motion to accept the minutes from July 10, 2018, Robin Smiley seconded. All in favor, motion carried.**

### **Public Comment**

none

### **Old Business**

none

### **New Business**

Penal Fines have taken a tumble this year for some reason, we only received \$22,986, this compared with 2014 when we received \$56,000, 2015-\$43,000, 2016-\$42,000, and in 2017 it was \$56,000. The Director, investigated this with the County Treasurer, the Magistrate, and the Sherriff. There are no real answers as to why this was down so far. The Magistrate did say there is more money to transfer and we will end up with a total of \$31,000.

The Budget meeting was discussed and the County requested the budget be done earlier this year because the County had to have their budget done earlier. The Director called the County Treasurer, she was not available, they suggested she call the County Commissioners secretary, Linda Ushwal, who returned the call. Secretary Robin Smiley had a copy of the December 2017 meeting minutes and it says the budget must be done by November 1, 2018. The Commissioner's secretary returned our call and she talked to April Willamson, budget coordinator for the County, and we don't need it until mid November. Hmm.

One of the furnaces in the Hillman Library is no longer functioning efficiently. Lakeshore Heating and Cooling has been taking care of these furnaces since we bought the building. They recommend a new furnace, this one is no longer repairable, they provided a bid of \$7250 to

replace the furnace. The Board has made a decision to place a request for bid in the paper before going any further with this.

**Pat West made the motion to place an ad asking for bids on the furnace in the local paper, Patt Hopkins seconded. All in favor, motion carried.**

The Hillman Library parking lot needs to be resealed, we got a bid from Ernie Roz , who did the sealing 2 years ago, of \$2489.

**Donna Robillard made the motion to accept the bid from Ernie Roz to reseat the Hillman Branch parking lot. Patt Hopkins seconded. All in favor, motion carried.**

Northeast Community Mental Health has approached the Library about hiring a special needs person for a limited number of hours per week, at the Lewiston Branch. The young lady has graduated and is looking for a part time job, she would be accompanied by her job coach the whole time she is working. It would cost the Library approximately \$50 a week. We must pay her minimum wage and any other benefits the Library offers to employees.

**Donna Robillard made the motion to authorize 2-5 hours at the discretion of the Director for a Northeast Michigan Mental Health Client. Patt Hopkins seconded. All in favor, motion carried.**

The Atlanta Branch parking lot needs to be resealed, the Board decided to table this.

The trustee vacancy was advertised in the paper and we received a letter of interest from Mary Burek from Atlanta. She is a loyal library volunteer and supporter.

**Robin Smiley made the motion to recommend to the County Commissioners Mary Burek to fill the term made vacant by resignation of Betty Comoford, set to expire 12-2020. Donna Robillard seconded. All in favor, motion carried.**

### **Directors Report**

We still have a checking account open at PNC and the Director would like to close this up, the money will just be transferred back to the current checking account. There is \$2500 in First Federal saving account, the Director would like to transfer all that is available to make an extra mortgage payment with it.

**Pat West made the motion to transfer all of the money available from the First Federal savings account to the mortgage. Patt Hopkins seconded. All in favor, motion carried.**

The Library is partnering with the "Friends", DDA, Poor House, Parks and Recs, Lewiston Hardware, etc to sponsor a Fall Street Fest in Lewiston, there will be hayrides, crafts, pumpkins, etc.

The Librarians reports:

Tina from Hillman reports: Good Afternoon. Whew everything is finished! We heard many positives on the party. We had 32 families sign up for the party & 10 of them could not make it. (4 for the fair and 2 ball tourney). I did receive some comments about the party being Friday

night of the fair, but Lori has already addressed that. This year we had 50 children complete the program. We had a very successful Monarch nursery with the releasing of 18 butterflies. Our annual VJ Day book sale was smaller this year. We didn't have as many donations as normal. ( Everyone must have their book shelves cleaned off). As of today we have taken in \$220. That is quite a few books at \$1 a bag! We will continue to run the sale for a couple of weeks. Several area gardeners have been bringing in extra produce and leaving it in our entrance for giveaway. Many patrons are reaping the benefits. We are now taking some relaxing breaths and enjoying the quiet before school starts. Have a great day!

Andrea from Atlanta reports: The Summer Reading Party went very well. We had only a few families that could not attend. We have received many thanks and complements. Things have slowed down a little. We are still signing up new patrons every week, that are moving to this area. Al and Janet have finished the lavender flower bed. Approximately 17 butterflies were released outside the Library, which we received from Gary, as caterpillars.

Wendy from Lewiston reports: Good Afternoon Ladies. August flew by! We were so busy and I enjoyed every minute of it. The "FoLL" are working on the watering system here for the reading garden. I am still trying to get someone to bid on siding, with no luck on call backs. The "Friends" approved the funds for the Fall Fest! Our Library children all went back to school and are enjoying it so far lol. I ask daily questions when they come in for computer time. Really nothing new to report other than we have been very busy here and it's been a great summer. Looking forward to fall and all the fun we have planned! I really love my job!

### **Next Meeting Scheduled**

The next regular meeting is scheduled for Tuesday, October 9, 2018, at Atlanta Branch, 1pm.

### **Adjournment**

**Motion made by Robin Smiley to adjourn, at 2:40pm. Patt Hopkins seconded. All in favor, motion carried.**

Respectfully submitted,  
Robin Smiley  
accepted October 9, 2018