

Montmorency County Public Libraries
Library Board Meeting
September 13, 2021

Call to Order

President Robin Smiley called the meeting to order at 1:01 p.m. at the Lewiston Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski and Pat West

Board Member Absent: (in alphabetical order): None

County Commissioner: None

Staff Members Present: Lori Haas - Director

Approval of Agenda

Robin Smiley made the motion to approve the agenda as written, Mary Burek seconded. All in favor, motion carried.

Approval of Bills

Diane Tokarski made the motion to accept the bills as presented, Robin Smiley seconded. All in favor, motion carried.

Minutes of Meeting

Mary Burek made the motion to accept the minutes with corrections as noted. August minutes should say Mrs. Berringen and her grandson, Ellen Klein accepted. All in favor, motion carried.

Public Comment

None

Old Business

The new wage scale was discussed. It was approved by a phone vote on August 22, 2021 that new Assistant Librarians will start at \$10.25. Other changes be made to the wage scale was tabled until the annual meeting.

New Business

None

Directors Report

We will orientation all employees to all the branches. The glass that was replaced in the Hillman branch needs to be repaired. Lori received a \$10,000 grant from the Humanity Council for art supplies. A portion of this grant can used for salaries. We will try to borrow some cones from the road commission to be used for easier navigation in the parking lots at the Halloween give ways. The summer reading program was a success, we had 150-200 participants,

The Librarians reports:

Tina from Hillman reports:
Good afternoon,

Stats for the month of August: Total circulation 1021, curbside pick-ups, patrons signed in to choose their own materials 568, laptops checked out 0, inside computer lab users 181, phone calls 139, patrons needed copies/faxes/scans 78, notarizations 2, new library cards 11, items cataloged and added to our collections 55, laminating 2. Total circulation is computer generated. Other numbers are only as accurate as tally marks. We held our Book Sale during VJ celebration weekend. We sold books for \$1/bag & I have \$165 ready for Lori to pick up. Patrons were happy that we were having the sales this year. We have several home school families gearing up for school. Many of them are actually Alpena County residents but have chosen this library over the years. Our winner of our backpack was a new patron to the library. We also had a patron donate a lot of school supplies, so we have had a large basket filled with free school supplies sitting out that students can choose what they want.

Sheila from Atlanta reports:

Our stats for the month of July are as follows: 936 Total Circulation (162 Juvenile items, 737 Adult items, and 37 Young Adult items), 35 curbside pick-ups, 371 patrons signed in to choose their own materials , 1 laptop was checked out, 124 inside computer lab users, 277 phone calls, 110 patrons needed copies/faxes etc., 1 notarization, 5 new library cards, 143 items cataloged and added to our collections, 2 items laminated, and 9 yard games were checked out. August was a quiet month here in Atlanta. With the Summer Reading Program over, our juvenile participation trailed off once the kids came in and picked up their t-shirts. We did have a wonderful donation of 22 new backpacks and 20 new winter jackets. We used the first of those backpacks for a drawing. The winning entry won a back pack full of school supplies and a \$25 Amazon gift card. Our remodeling project continues. The entry way and computer area has a fresh coat of paint. New shelves have been built and Andrea has been doing a fabulous job painting them. We have new LED light fixtures in the Children's Room and Lori's office. And we have rearranged the cataloging area to help keep things looking a little more neat and professional. We also would like to welcome our 2 new employees to the Library Family. Julia White and Mallory Sholtz have started training with us in Atlanta. I'll have them with us for a couple of weeks, and then I'll rotate them through Lewiston, and then send them on to Tina in Hillman. Our goal is to have every employee able to work in every branch and to get to know and feel comfortable with all of the team. Please stop in and meet them when you have the chance.

Many thanks,

Sheila

Wendy from Lewiston reports:

Good afternoon ladies.

Curbside 0, phone calls 118, fax 27, notary 4, Wi-Fi 54, copies 36, new cards 16, grab and goes 665, scans 8, computer lab 135. We had no curbside pick up or Laptop check out. August went by so fast. We have been really busy up until about a week ago and then we have slowed down. A few of our patrons have made their way back to their winter homes due to the rising numbers of Covid. We have received many compliments on how clean the library is and that we wipe things down when patrons leave the library. That is very huge for me that we make them feel safe to enter. Art in Street at Timberfest went great! We set up three tables with six seats (social distance). We provided three different crafts as each table. The kids were able to paint sun catchers, Ceramic (assorted ones), and Perlors. Roxanne and I think we had over 60 kids from 5 - 7:30. We also had Ashlyn Baker come and help up out so she could get some NHS hours. I will be using her again in the future. Our FOLL book sale went so well this year! Cindy Galloway told me our sales were \$1839.50. Which was huge compared to last year. Book donations have not slowed either. I have been adding great titles to our collection and to place some of my B & T for when we do our return. Our back pack-give away winner Koa Snyder.

Hope you all stay healthy and happy!

Wendy Rieck

Next Meeting Scheduled

The next meeting is scheduled for Oct 11, 2021 at the Hillman Branch at 1:00 p.m.

Adjournment.

Pat West made a motion to adjourn the meeting at 1:59. Robin Smiley seconded. All in favor, motion carried.

Respectfully submitted,

Pat West