

Call to Order

President Robin Smiley called the meeting to order at 1:24 p.m. at the Hillman Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Robin Smiley, Diane Tokarski and Pat West

Board Members Absent: (in alphabetical order): Ellen Klein.

County Commissioner: None

Staff Members Present: Lori Haas - Director

Others Present: None

Approval of Agenda

Mary Burek made a motion to approve the agenda as written, Diane Tokarski seconded. All in favor, motion carried.

Approval of Bills

Mary Burek made a motion to accept the bills as presented, Robin Smiley seconded. All in favor, motion carried.

Minutes of Meeting

Robin Smiley made the motion to accept the corrected October 12 2020 minutes as presented, Mary Burek seconded. All in favor, motion carried.

Public Comment

None

Old Business

None

New Business

The Annual Meeting of the Library Board is scheduled for December 14, 2020 at the Lewiston Library at 1 p.m.

The Annual Christmas Party will follow with all employees of the libraries, at 3 p.m.

The Library of Michigan is to issue a manual pertaining to library trustees. It will be on their web site and on YouTube.

Robin Smiley distributed a paper from the 'State of Michigan Legislative Council', on the purpose of a county library board.

Because of low patron volume, ways to inform the public of means to utilize the libraries was discussed. Some suggestions were: publishing information in the paper, flyers placed in books to be picked up and flyers in the schools 'Friday Folders'.

Directors Report

A motion was made by Pat West, seconded by Diane Tokarksi, that the signatures on our bank account at Community Federal Credit Union be changed to remove Elizabeth Comfort, who is no longer a board member, and to add Robin Smiley, our President.

Robin Smiley made a motion, seconded by Mary Burek, requiring any employee traveling more than 100 miles out of the county, to wear a mask for 14 days or until a negative Covid-19 test has been submitted. This motion will be in effect for three months or at any time the MDHHS mandates differences.

Any employee who is exposed to Covid-19 will be quarantined for 14 days or a negative test result has been submitted.

Librarian's reports:

Wendy from Lewiston reports:

Good Afternoon Ladies. The chairs and table have arrived! I'm so ready for this new change. I had a hard time getting rid of the old table, so I took out the leaves and set it up in the nonfiction section and it has now become a feature table, it's a fall theme. Halloween went really well! This year the weather was great! We social distanced at all three tables, candy table, Bubble/craft table and book giveaway table. I lost count after 200. I had a huge donation of some more children's and adult books that I have cataloged; our donations of books are starting to pick up again. My patrons are starting to feel a little more comfortable about being in the library to check out material and use the computers. I am going to make a few changes in the children's area. I want to add a Michigan section as we are finding we have a lot of them as we are working on replacing labels. I will keep you updated on how it unfolds. Have a great day and stay healthy.

Tina from Hillman reports:

Good afternoon. As of today, we are all well here in Hillman. We had Stacey the plumber, come in and fix our sump pump. He also checked our hot water heater, which is in need of cleaning. Our carpet in most of the building has cleaned by Mark the volunteer and looks much better. We had 11 screaming balloon activities picked up the first week of the new schedule. We have created a display table to feature the weekly activity along with corresponding books, hoping this will draw some attention. Halloween was a success...Robin, Pat Keith & I passed out books and candy outside the building. We had approx. 210 children, which is down a bit for us. Thanks again for your help! Stay well.

Sheila from Atlantic reports:

Hello, October has been a good month here in Atlanta. Now that we no longer need appointments, our patron visits and circulation are on the rise. Circulation was 650 total items checked out in October (up from 568 in September). Patrons who signed in to either use the computers or to choose materials came in at 268 (up from 155 last month). If you add in the patrons who stopped just inside our door, we were just shy of 500 people for the month. We added 56 new items to our collections. Donations are down slightly but the books that are donated tend to be newer and more in demand. They also tend to be coming from our patrons who are not comfortable coming in yet; so they are buying the books they want to read and then sharing them with us. Halloween was busy. We had 180 children stop by for candy and books and it worked well to have it outside. This was up from last year. Unfortunately, we saw very limited mask use. A large percentage of the children were not from our area. The science and art projects are off to a slow start. The first project, the Screaming Balloons, we had 36 go out. For the second project I've paired the Native American Projects with a book display and colorful signs to catch everyone's attention as they come in the door. I'm hopeful that our numbers will increase as word gets out. Otherwise, we've our carpets cleaned; our porch light replaced, and will have an electrician look at what we can do to light up our big sign. Now that it's dark so early it will be nice for people driving by to know that we are a library. Thanks for all you do.

The next meeting is scheduled for December 14, 2020 at the Lewiston Branch of the Montmorency County Public Libraries at 1:00 p.m.

Adjournment

Pat West made the motion to adjourn the meeting at 2:18 p.m. with Mary Burek seconding. All in favor, motion approved.

Respectfully submitted,

Pat West

Accepted 12-14-2020