

Montmorency County Public Libraries
Library Board Meeting
April 10, 2023

Call to order

President Robin Smiley called the meeting to order at 1:06 p.m. at the Lewiston Branch of the Montmorency Public Library.

Board Members Present: (in alphabetic order) Mary Burek, Nancy Render, Robin Smiley, Diane Tokarski, and Pat West.

Board Members Absent (in alphabetic order): none.

County Commissioner: None

Staff Members Present: Lori Haas-Director.

Visitors: None

Approval of Agenda

Mary Burek made the motion to approve the agenda as written, Diane Tokarski seconded. All in favor, motion carried.

Approval of Bills

Robin Smiley made the motion to accept the bills as presented, Mary Burek seconded. All in favor, motion carried.

Minutes of Meeting

Nancy Render make the motion to accept the minutes, with two corrections. Under Minutes of Meeting correct the spelling of Dell's name and exchange the Directors Report with Financial Report. The order of items should be: Public Comment, Old Business, New Business, Financial Report and lastly Directors Report. The minutes with above changes were seconded by Mary Burek. All in favor, motion carried.

Public Comments

None.

Old Business

No changes were made to the COVID plan that is now in place.

New Business

No new business.

Financial Statements

Lori went over the statements. They continue to remain as before, good.

Director's Report

None

Hillman

Juli reports: Total circulation - 729, Curbside pick-ups - 0, Patrons signed in to choose their own materials - 680, Laptops checked out - 0, Inside computer lab users - 109, Phone calls - 190, Patrons needed copies/faxes/scans - 63, Notarizations - 0, New library cards - 7, Items cataloged and added to our collections - 28, Laminating - 0, WIFI - 106, Puzzles- 54, Hotspots- 8.

Good afternoon! I hope everyone is enjoying the spring and the warmer weather that we are having. This last month we have enjoyed "March is reading month". The patrons got to come in and participated in the activities that the library had to offer them. We had four people that got their picture taken with their Leprechaun hats & mustache on. They also enjoyed the coffee/hot chocolate and cookies this month. The kids (some big) loved finding and re-hiding the Leprechaun. For story hour we read 12 children this month and they made Leprechaun people. I am so glad that we have the room to be able to have more children join us for story hour.

We had 15 people enter the contest for the Amazon gift card. Karen was very excited to win, and said Thank-you Very Much!!!! Thanks, and have a wonderful day!

Lewiston

Wendy reports: 603 - Total circulation, Curbside pick-ups, - 212 patrons signed in to choose their own materials, - 0 laptop was checked out, - 130 inside computer lab users, - 212 phone calls, - 68 patrons needed copies/faxes/scans etc., - 4 notarizations, - 4 new library cards, - 30 items cataloged and added to our collections. Good Afternoon Ladies, so where did March go..... We started out with "March is Reading Month", 20 Kids came in had fun finding/hiding the Leprechaun, picking out books to read and of course a treat and we can't forget the our winner for the 25\$ gift card, we ended up with 54 entries. Piper Walker was our winner! Jake Larsen was also here helping out our Patrons with computer/phone issues. He's always a great help. Miss. Cindy was in charge of story hour this month as Chelsey was on a mission trip. She did a great job with the kids. It was great to see back in her element (retired Teacher), but most of all she enjoyed it too! We did not have a ton of Kids over spring break this year. We hosted a game week instead of a craft.

Atlanta

Nicole reports: 683 - Total Circulation, 0 - Curbside Pick-Up, 288 - Grab and go for material, 1 - Laptops were checked out, 96 - Inside computer lab users, 268 - Phone calls, 85 - Patrons needed copies/faxes etc., 7 - Notarizations, 14 - New library cards, 32 - Items cataloged and added to our collections, 1 - Items laminated, 5 - Games/puzzles/story kit, 154 - Random people, 9 - Hotspots. March was Reading Month. We had some fun things to do at the library this month. All month long we had free hot drinks and cookies for everyone to enjoy. We held a drawing for anyone that checked out materials for the month of March to be entered to win an Amazon gift card. The library had 56 entries, a young patron named Clair won she was very excited to spend it. It was also St. Patrick's Day in March we did a couple activities for that. We had find the Leprechaun, if they were patrons they won a treat if they found the leprechaun in the library. Along with that the patrons were encouraged to fill out a why are you lucky shamrock. The patrons could also put on a silly mustache and find a book a leprechaun would read and have their photo taken. This

was a fun month; I think the start of warmer weather has started bringing people out again. It has been busier than the last few months. We still are in the cleaning up the shelves phase. Janet has been working on pulling books that have bad records and she recently finished up on the juvenile section. I have been working on adult fiction and getting all the labels back in correct order. Kim had to move story hour/home school to the end of the month and ended up having a full group for both. More people have been signing up for her story hour and I'm glad, she does fun activities the kids. I wish everyone a great month in April and enjoys what I hope will be spring weather. Thank you

Next Meeting Schedule

The next meeting is scheduled for Monday, May 8, 2023 at the Hillman Branch at 1:00 p.m.

Adjournment

Pat West made the motion to adjourn the meeting at 1:35 p.m., Robin Smiley seconded, all in favor, motion carried.

Respectfully submitted,

Pat West