

Montmorency County Public Libraries
Library Board Meeting
May 8, 2023

Call to order

President Robin Smiley called the meeting to order at 1:03 p.m. at the Hillman Branch of the Montmorency Public Library.

Board Members Present: (in alphabetic order) Mary Burek, Nancy Render, Robin Smiley, Diane Tokarski, and Pat West.

Board Members Absent (in alphabetic order): none.

County Commissioner: None

Staff Members Present: Lori Haas-Director.

Visitors: Dan Smith, CPA

Approval of Agenda

Pat West made the motion to approve the agenda as written, Diane Tokarski seconded. All in favor, motion carried.

Approval of Bills

Mary Burek made the motion to accept the bills as presented, Robin Smiley seconded. All in favor, motion carried.

Minutes of Meeting

Diane Tokarski make the motion to accept the minutes, with two corrections. The names Wendy and Nicole should be switched, Nicole reporting for Atlanta and Wendy reporting for Lewiston. The minutes with above changes were seconded by Nancy Render. All in favor, motion carried.

Public Comments

Dan Smith went over our Financial Report for 2022 and found no flagrant errors. He stated we are in good shape.

Old Business

None.

New Business

Discussion was held regarding the needed addition to the Atlanta Library. Lori will contact builders in the area for possible suggestions for the addition.

Financial Statements

Lori went over the statements. There was no problems and we continue to remain as before, good.

Director's Report

None

Librarians Reports:

Hillman

Juli Reports: Total circulation - 729, Curbside pick-ups - 0, Patrons signed in to choose their own materials - 650, Laptops checked out - 0, Inside computer lab users - 104, Phone calls - 172, Patrons needed copies/faxes/scans - 74, Notarizations - 3, New library cards - 12, Items cataloged and added to our collections - 31, Laminating - 0, WIFI - 102, Puzzles - 28, Hotspots - 12. I am not sure where the Month has gone, seems like just yesterday there was snow on the ground. We are happy to report that some of our snowbirds are back! We have been busy working on weeding and fixing the labels on many of our older books. We have also been adding new books that have been donated to our collection. In March we had a total of 813 in total circulation. We had 10 toddlers for story hour this month. After we read our story we made paper plate flowers. We had some very beautiful flowers that were made. For the Easter craft, the patrons painted either a wooden Easter bunny or a Wooden egg. We had 13 patrons that came and painted with us. They all did a wonderful job and had a great time. They are looking forward to the next craft day. We hid 96 Easter eggs throughout the library and the patrons have found all but one. Even the adults had fun finding the eggs. They also enjoyed the treats inside the eggs. Thanks,
Juli

Lewiston

Wendy reports: 603 Total circulation, 0 Curbside pick-ups, 202 patrons signed in to choose their own materials, 0 laptops were checked out, 124 inside computer lab users, 203 phone calls, 56 patrons needed copies/faxes/scans etc., 5 notarizations, 12 new library cards, 41 items cataloged and added to our collections. April went faster than March did! Our Easter craft was went really well, all the ladies really enjoyed this one and they all turned out really cute from the pictures I've seen. Story hour was a big hit this month. Chelsey read "The Very Hungry Caterpillar". They then made caterpillars out of egg cartons and had gummy worms and goldfish crackers. It was so fun to see all their caterpillars. Jake Larson was here for his Computer class, we had 6 adults show up for that. Also our card class ladies made the cutest cards for April. We have had some great donations coming in that we have added to our collection.

Wendy Rieck

Atlanta

Nicole reports: 633 - Total Circulation, 949 - March Total Circulation, 0 - Curbside Pick-Up, 221 - Grab and go for material, 0 - Laptops were checked out, 97 - Inside computer lab users, 233 - Phone calls, 65 - Patrons needed copies/faxes etc., 3 - Notarizations. 9 - New library cards 23 - Items cataloged and added to our collections, 1 - Items laminated, 2 - Games/puzzles/story kits, 107 - Random people, 7 - Hotspots. April had a couple fun activities for the patrons we held an Easter egg hunt, we hid eggs with candy for them to find throughout the month. We had an Adult Easter Craft the patrons got to paint wooden bunnies and eggs. There were twelve adults that showed they all had a great time and came up with some creative results. We have

been keeping busy weeding books and going through labels. It's a slow process but it feels good all the progress we have made so far. We had all the branches starting to go through Baker & Taylor to do another semiannual send back of our leased books. On April 25th I had the opportunity for the day to go up to Cheboygan to meet with everyone in the Cataloging Committee. It was very informative and I enjoyed meeting everyone most of whom I have either only emailed or talked to on the phone. They are a very nice group of people always willing to help with questions. Thank you I hope everyone starts to enjoy the nice weather finally and be able to read a book outside.

Nicole

Next Meeting Schedule

The next meeting is scheduled for Monday, June 12, 2023 at the Atlanta Branch at 1:00 p.m.

Adjournment

Mary Burek made the motion to adjourn the meeting at 1:55 p.m., Robin Smiley seconded, all in favor, motion carried.

Respectfully submitted,

Pat West