

Montmorency County Public Libraries  
Library Board Meeting  
December 12, 2022

**Call to Order**

President Robin Smiley called the meeting to order at 1:05 p.m. at the Atlanta Branch of the Montmorency County Public Library.

**Board Members Present** (in alphabetical order): Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski and Pat West.

**Board Member Absent:** None

**County Commissioner:** None

**Staff Members Present:** Lori Haas - Director

**Visitors:** None

**Approval of Agenda**

**Pat West made the motion to approve the agenda as written, Mary Burek seconded. All in favor, motion carried.**

**Approval of Bills**

**Robin Smiley made the motion to accept the bills as presented, Ellen Klein seconded. All in favor, motion carried.**

**Minutes of Meeting**

**Robin Smiley made the motion to accept the November minutes with following correction: "Diane Tokarski made a motion to transfer money from our fund balance to balance the budget" should say: Diane Tokarski made a motion to approve the budget". Ellen Klein seconded the motion to accept the November minutes with above corrections. All in favor, motion carried. Robin Smiley made a motion to accept the closed meeting minutes of 12-6-2022, Ellen Klein seconded. All in favor, motion carried.**

**Public Comment**

None

**Old Business**

There are no changes to the COVID Safety Plan now in place.

**New Business**

**Lori received only one application for the opening on the board. She read the resume of Nancy Render. Robin made a motion to nominate Nancy Reader as a member of the Library Board, Mary seconded. All in favor, motion carried. Robin Smiley made a motion to accept the resignation of Ellen Klein from the Library Board, Mary Burek seconded. All in favor, motion carried. Ellen Klein made a motion to recommend the re-appointment of Pat West as a Library Board member from 2023 to 2027. for a letter of intent to reapprove Pat West as a Library Board member from 2023 to 2027, Robin Smiley seconded. All in favor, motion carried.**

**Directors Report**

The Directors Evaluation and new Contract are tabled to the January meeting.

**Financial report**

Lori discussed the budget and reports that the figures are looking good.

## The Librarians Reports:

Juli from Hillman reports:

Stat: Total circulation 703, Curbside pick-ups 0, Patrons signed in to choose their own materials 786, Laptops checked out 0, Inside computer lab users 140, Phone calls 226, Patrons needed copies/faxes/scans 98, Notarizations 1, New library cards 16, Items cataloged and added to our collections 35, Laminating 0, WIFI 144, Puzzles 10, Hotspots 7. I am not sure where November has gone. We have been keeping busy in Hillman. We are starting our winter weeding & refreshing spine labels as we go. Story hour continues to keep going strong. We have 8-10 toddlers coming now each month. The kids love the stories and doing the crafts after. We had a great time with the Lego Club. We had 10 students that joined and participated each week. The student's built different designs each week and then put their building on display for the patrons to see. They all asked if we would do another one it was so much fun. We now have a Krayon Kiosk for children birth-5 yrs old, it had 3 I-pads that are loaded with books, but also have science, math, problem-solving, spelling, music & art apps included on them. This was provided by Child and Family Services of Northeast Michigan, Inc. Have a great day!

Nicole from Atlanta reports.

Stats: Total Circulation 741, Curbside Pick-Up 0, Grab and Go for material 208, Laptops were checked out 0, Inside computer lab users 113, Phone Calls 228, Patrons needed copies/faxes, etc.70, Notarizations 2, New library cards 4, Items cataloged and added to our collections, 24, Games/ puzzles/story kits 8., Random people, 103, Hotspots 9. November has slowed down quite a bit. I have noticed the usual patrons but it seems as the days get shorter and colder less people want to make the trek into town. We are keeping the projects up in the library though. The library has fun art theme projects for the month. We did a Famous Art Recreation project and winners in each branch will win an art theme prize. Entries end December 1st. I will be excited to see what we get. All braches also did own famous recreation. We also did a take home Art Lantern project, all 17 projects when out. Kim had three kids for her story hour and three kids for her home school group. I overheard her doing some work with the home school kids; she's doing really great with teaching them a lot. She has built a great set of lesson plans. Janet and I have been working on weeding the books and have been slowly trying to get all the shelves back into nice shape after the rush of summer and fall. This month all libraries had a Workflows computer update on the 14th - 18th, we had minimal program usage. We made it work and patrons were really great and understanding. Thank You, Nicole

Wendy from Lewiston reports:

Stats: Total Circulation 617, Curbside pick-ups 0, Patrons signed in to choose their own materials 232, Laptops checked out 0, Inside computer lab users 160, Phone calls 247, Patrons needed copies/faxes/scans etc. 62, Notarizations 5, New library cards 15, Items cataloged and added to our collections 10, Items laminated, 0. Good afternoon ladies, Where did November go!? We have been quite busy here with our Hotspots. They were checked out 10 times in November. Patrons have been so happy with the Hotspots! Story hour went great; we had 9 kids sign up. Chelsey read the book "Turkey Trouble" and then made a turkey puppet. We also had our first Snow day craft. We made a 3D turkey, 8 kids showed up. It was great to hear all the laughter in the backroom!! The take-away science lesson (color changing UV beads) was a big hit, ours went really fast. Our book donations have slowed down. All is well here in Lewiston. I hope you all have a great day and we will see you soon.

### **Meeting Scheduled**

The next meeting is scheduled for January 9, 2023 at the Hillman branch of the Montmorency County Libraries.

### **Adjournment.**

**Diane Tokarski made the motion to adjourn the meeting at 1:34. Robin Smiley seconded. All in favor, motion carried.**

Respectfully submitted,

Pat West