

Montmorency County Public Libraries
Library Board Meeting
October 9, 2023

Call to Order

President Robin Smiley called the meeting to order at 1:00 p.m. at the Lewiston Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Nancy Render, Robin Smiley, Diane Tokarski and Pat West.

Board Member Absent: None

County Commissioner: Dell Bolser

Staff Members Present: Lori Haas - Director

Visitors: None

Approval of Agenda

Mary Burek made the motion to approve the agenda as written, Nancy Render seconded. All in favor, motion carried.

Approval of Bills

Pat West made the motion to accept the bills as presented, Diane Tokarski. All in favor, motion carried.

Minutes of Meeting

Robin Smiley made the motion to accept the September minutes as presented, Mary Burek seconded. All in favor, motion carried.

Public Comment None

Old Business

Lori did receive one estimate for the work that is to be done on the culvert at the Hillman Brand of the Library. She will continue to pursue other bids.

New Business: None

Directors Report: Lori communicated with Bill Jarret Architectural of Gaylord, MI., about the addition to the Atlanta Branch of the Library. He presented a bid of \$75 an hour to prepare a conceptual design. He estimated that would take about 20 hours. Lori stated she thought this was a fair price. After discussion **Mary Burek made a motion to accept this proposal, Robin Smiley seconded. All in favor, motion carried.**

The Librarians reports:

Juli from Hillman reports: Total circulation - 518, Curbside pick-ups - 0, Patrons signed in to choose their own materials - 683, Laptops checked out - 1, Inside computer lab users - 134, Phone calls – 150, Patrons needed copies/faxes/scans – 118, Notarizations - 2, New library cards - 9, Items cataloged and added to our collections - 46, Laminating – 0, WIFI – 101, Puzzles- 41, Hotspots- 7. Good afternoon everyone! I hope you are all enjoying the beautiful fall colors. Not sure where September has gone, the month sure has gone by quickly. This month we held a Patriotic Craft Day on September 11th, and we had 24 people come paint, enjoy a light snack and some fun conversations. Story hour was a small group this month, we had 3 children come. We read about fall and made some leaf pictures. Not much else going on, we are just getting ready for fall, and are starting to decorate for Halloween. Have a great day.

Nicole from Atlanta reports: 737 - Total Circulation, 0 - Curbside Pick-Up, 319 - Grab and go for material, 4- Laptops were checked out, 105 - Inside computer lab users, 127 - Phone calls, 102 - Patrons needed copies/faxes etc., 1 - Notarizations, 11 - New library cards, 33- Items cataloged and added to our collections, 0 - Items laminated, 4 - Games/puzzles/story kit, 145 - Random people, 8 – Hotspots. September had a fun craft class that let patrons paint wooden patriotic hearts or stars. We had 12 people show up. As always they had a great time most of them stayed all day long talking and painting. We also had a children’s take home science project of growing a crystal tree. All of those projects left the building. Randy was able to finish packing up Halloween treats, along with some other take home projects for the coming months, it’s nice to get a little ahead every now and then. Janet has still been working on the children’s section for labels and discarding. It’s a good thing to have on the side to pick up whenever there is down time. I have been slowly working away at the nonfiction. It seems like a never ending project but I’m happy at the results as I go. Thank you,

Wendy from Lewiston reports 737 - Total Circulation, 0 - Curbside Pick-Up, 319 - Grab and go for material, 4- Laptops were checked out, 105 - Inside computer lab users, 127 - Phone calls, 102 - Patrons needed copies/faxes etc., 1 - Notarizations, 11 - New library cards, 33- Items cataloged and added to our collections, 0 - Items laminated, 4 - Games/puzzles/story kit, 145 - Random people, 8 – Hotspots. September had a fun craft class that let patrons paint wooden patriotic hearts or stars. We had 12 people show up. As always they had a great time most of them stayed all day long talking and painting. We also had a children’s take home science project of growing a crystal tree. All of those projects left the building. Randy was able to finish packing up Halloween treats, along with some other take home projects for the coming months, it’s nice to get a little ahead every now and then. Janet has still been working on the children’s section for labels and discarding. It’s a good thing to have on the side to pick up whenever there is down time. I have been slowly working away at the nonfiction. It seems like a never ending project but I’m happy at the results as I go. Thank you,

Next Meeting Scheduled

The next meeting is scheduled for Nov 6, 2023 at the Hillman branch of the Montmorency County Libraries.

Adjournment.

Diane Tokarski made the motion to adjourn the meeting at 1:35. Robin Smiley seconded. All in favor, motion carried.

Respectfully submitted,

Pat West