

**Call to Order**

President Robin Smiley called the meeting to order at 12:58 p.m. at the Lewiston Branch of the Montmorency County Public Library.

**Board Members Present** (in alphabetical order): Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski and Pat West

**Board Members Absent:** (in alphabetical order): None

**County Commissioner:** None

**Staff Members Present:** Lori Haas - Director

**Others Present:** None

**Approval of Agenda**

**Pat West made the motion to approve the agenda as written. Diane Tokarski seconded. All in favor, motion carried.**

**Approval of Bills**

**Mary Burek made the motion to accept the bills as presented, Pat West seconded. All in favor, motion carried.**

**Minutes of Meeting**

**One correction is to be made, the spelling of librarians on page 2. Ellen Klein made the motion to accept the corrected September 14, 2020, Mary Burek seconded. All in favor, motion carried.**

**Public Comment**

None

**Old Business**

Robin Smiley questioned the voter millage sheet distributed at the last meeting. It is titled County; shouldn't it be titled Library, Lori Haas will check.

**New Business**

The Director presented the budget explaining several items and answering questions. There are no big changes. It is expected that next year items will be changed, but uncertain because of Covid-19. Pat West motioned to accept the budget, Robin Smiley seconded. A roll call vote was made: Mary Burek yes, Ellen Klein yes, Robin Smiley yes, Diane Tokarski yes, and Pat West, yes. Motion to accept the budget was approved.

**Directors Report**

Educational packets description and schedules will be listed on the Library website and on our Facebook page. Regular hours started on September 29, 2020. They will be open to the public with no appointments needed, following the CDC and local health department guidelines as related to Covid-19 rules. Librarians report modest patrons. The director expects this will pick up as the public becomes knowledgeable about the new hours.

**Librarian's reports:**

Wendy from Lewiston reports: September was a busy month for us here in or us here in Lewiston. Not only did we help in packing Fall Crawl craft bags we also stuffed close to 700 candy bags (all the candy was safe! lol) and a huge thank you to Nicole and Roxanne for all their help. Now that we have opened to regular hours we

have slowed quite a bit. We have a few people are not ready to come in just yet. Only a handful of people who have been not so nice about our policy to enter the library, but we just kill them with kindness. The FOLL have ordered our conference table and chairs. So, the table will go into the meeting room with the new chairs and the new table will replace the old table (lol). I am very excited for the new change. The FOLL has also enlisted Tuthill Construction to replace the shed roof, should be done before the snow fall. Other than our daily routine things are going well. Stay healthy.

Tina from Hillman reports: Good afternoon. Things are still a little quiet here in Hillman. We have been continuing the work on our labels & weeding our collection. We prepared our building for the opening of regular hours on Sept. 29th. During this week we averaged 8.5 patrons checking in per day (temp & health screening), we did not have anyone come in on Saturday. Our circulation numbers are holding consistent, our patrons are choosing to order online or curbside pickup. Our community is celebrating Halloween & we will be passing our books and candy bars outside.

Shiela from Atlanta reports: Hello, everyone. September was an interesting month. Our circulation numbers remained steady at 538 items, but we had 155 people who signed up for an appointment to come in. (That is not including the number of patrons who picked up their materials on the porch.) So opening up the use of computers was where we were seeing an increase in numbers. Now that we have opened up further to allow 6 patrons in at a time, our first week we had 54 patrons who signed in and another 27 who chose to come in and stand just inside the door while they conducted their business. That is a total of 81 people in the first week! We added 64 new items to our collections during September. Also, we have restarted our book sale and have added an inside DVD sale too. With things being a bit quieter we have been able to weed our movies and paperback books to make room for our new items. Our branch is currently getting spruced up thanks to a patron who needs community service hours. He's been mowing, trimming, weeding, painting and even tarred a spot on our roof. Needless to say, we have a whole list of ideas for his time. Everyone (including Mary Burek-many thanks) has been assembling the adult and child crafts. We are now finishing up the last one. The response has been really positive and patrons are very thankful that the library is going above and beyond during these times. Our Library Learning Center is slowly getting more attention. We've had 5 local families come in for materials and have had our materials requested from other libraries. I expect it will continue to grow in use as the word gets around. Otherwise, things are pretty normal. Patrons are mostly positive and upbeat. Many stop in just for a little human interaction or to read the paper. Thanks for keeping our safe!

us

### **Next Meeting Scheduled**

The next meeting is scheduled for November 9, 2020 at the Hillman Branch of the Montmorency County Public Libraries at 1:00 p.m.

### **Adjournment**

**Mary Burek made the motion to adjourn at 2:10 p.m. with Diane Tokarski seconding. All in favor, motion approved.**

Respectfully submitted,  
Pat West